

RECORD OF PROCEEDINGS

Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
January 8, 2018 (Page 1)

The meeting was called to order by Chairman Bob Grossen at 6:00 p.m. in the high school library. Other board members present were Melissa Roundtree, Shawn Stanford, and DR Bledsoe. Michael Paradis arrived at 6:42 p.m. Also present were Superintendent Tim Jensen, Elementary Principal Vickie Green, AD Brian Joyce, District Clerk-Treasurer Cathy Lakey, Jenny Grooms, Chloe Lucas, Valerie Armichardy, Sandy Mahon, Mel Vining and Dale Fisk.

Consent Agenda

A quorum being present, it was moved by Melissa Roundtree to approve the current agenda; the minutes of the December 11, 2017, regular meeting; the 1/3/2018, special meeting; the financial reports, and the bills; as presented; seconded by Shawn Stanford; motion carried.

Reports

Superintendent Tim Jensen reported the district held its first district-wide training on school culture last Friday. It went well and staff gave positive feedback. The district is implementing School Messenger, a program that integrates with the current SIS and will give notifications to parents via several different mediums. It also has an emergency access feature and will cost about \$1,250 per year, which can be paid for with SDFS funds. The district has been notified that the website needs updated to be ADA compliant, which was confirmed by the state department and School Messenger also offers this service. The state board returned the district's continuous improvement plan last week and required some revisions. The plan was also sent in to the state department of education, and no revisions were requested. Senior project presentations will be January 17, 2018, at 5:30 p.m.

Elementary Principal Vickie Green reported elementary enrollment is steady. The winter IRI testing will begin tomorrow with third grade followed by second, first and kindergarten. Mrs. Shumway will begin winter benchmark testing for math next Tuesday. Results should be ready by the February board meeting. Interviews for the elementary aide position have taken place and a decision is pending.

AD Brian Joyce reported that over Christmas break both the boys and girls basketball team traveled to Union and LaGrande, Oregon, and were very successful. The girls are 7-2 overall and 1-1 in league play. League play for both teams is in full-swing. The game this week with Tri-Valley will start at 3:00 p.m. and will include a JV girls game not previously scheduled. JV games are difficult to find since many schools don't have enough players for a JV team. A proposal is being considered to combine the WIC and Long Pin for JV tournaments in order to get enough teams for a good tournament. Junior high basketball practice will start January 22. The athletic advisory committee has ordered Lumberjack stadium seats for sale as a fund raiser for the high school athletic account.

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DR Bledsoe asked about who is in charge when administrators are gone to training. Vickie Green replied that the secretary, Mindy Ivey is in charge in the elementary and Mr. Jensen said Mr. Joyce and Mrs. Copher share the responsibilities in the secondary.

Unfinished Business

School Bus Bids. The final bid for the two buses was for \$177,065. The district will make a down-payment of \$30,000 and do a lease-purchase agreement for the balance with the first payment being due in 2019. The district plans to use the depreciation revenue from the state to make the payments. The district piggy-backed onto a bid from another school which allows use of their bid process.

Concussion Protocol Policy. New policy #3601, drafted by Bonner Paradis and presented for a first reading in December, was presented for a second reading. Moved by Shawn Stanford to approve as presented; seconded by Melissa Roundtree.

Board Policy #2650. Revisions dealing with taking driver education online were presented for a second reading. Moved by Shawn Stanford to approve as presented; seconded by Melissa Roundtree; motion carried.

Supplemental Levy. Mr. Jensen presented a resolution to run a supplemental levy for \$85,000 each year for two years to be voted on at the May 15, 2018, election. Funds will be used to continue the teacher aides in the elementary, increase the elementary custodial position to full-time and other daily operations of the district as needed. A detailed list of proposed expenditures will be available to the public prior to the election. The board discussed a time-line for putting together a committee and getting information out to the public. Moved by Melissa Roundtree to approve the resolution as presented; seconded by Shawn Stanford; motion carried.

New Business

Board Policy Revision #3220—Secondary Attendance. Mr. Jensen presented a draft for revisions for a first reading to bring the policy into line with the new discipline policy. Changes to the checkout procedure were also made to better protect students. Another revision was made to allow students to receive credit even when they have excessive absences with board approval.

Board Policy Revision #5440—Substitutes. Revisions to the policy were presented for a first reading in response to the board's concern with student safety in connection with the broad acceptance of substitute teacher applications by the district. The new language would require references on the

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application form and would also require building principals to check the references before bringing the application to the board for approval. DR Bledsoe explained the rationale behind the proposed changes.

Calendar Revision—MAPS Training. Mr. Jensen requested board approval to revise the calendar to allow for MAPS training for staff on January 22. No school would be held this day. An alternate date would be January 29 if the MAPS training personnel have a scheduling difficulty with January 22. Moved by Shawn Stanford to approve the request to revise the calendar to allow staff training with no school on either January 22 or January 29, 2018; seconded by Melissa Roundtree; motion carried.

Executive Session. Moved by Shawn Stanford to go into executive session as per Idaho Code 74-206(b) for the purpose of personnel; seconded by Melissa Roundtree; motion carried at 7:00 p.m. by roll call vote as follows: Michael Paradis—yes; Shawn Stanford—yes; Bob Grossen—yes; Melissa Roundtree—yes; and DR Bledsoe—yes. Present in executive session were all board members, Mr. Jensen, Mrs. Green and Mrs. Lakey. The board discussed personnel. Brian Joyce left at 7:20 p.m. and Mr. Jensen and Mrs. Green left at 7:30 p.m. The board returned to regular session at 7:49 p.m.

Moved by Shawn Stanford to not renew Dan Shumway’s contract as varsity football coach and to advertise for a replacement and also to advertise for a junior high football coach as Mike Bailey doesn’t want to coach anymore effective immediately; as per district hiring procedures. Seconded by Melissa Roundtree; motion carried.

Moved by Shawn Stanford to hire Marcy Combs as a part-time elementary teacher assistant; seconded by Melissa Roundtree; motion carried.

Moved by Melissa Roundtree to adjourn; seconded by Shawn Stanford; motion carried at 7:52 p.m.

Board Chairman

District Clerk-Treasurer