

## RECORD OF PROCEEDINGS

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**Council School District No. 13  
Adams County, Idaho  
Minutes of Regular Board Meeting  
December 11, 2017**

The meeting was called to order by Chairman Bob Grossen at 6:00 p.m. in the high school library. Other board members present were DR Bledsoe, Shawn Stanford, Michael Paradis, and Melissa Roundtree. Also present were Superintendent Tim Jensen, Elementary Principal Vickie Green, AD Brian Joyce, District Clerk-Treasurer Cathy Lakey, Bonner Paradis, Mel Vining, Valerie Armichardy, Doug Kesler, Dale Fisk, and Chloe Lucas. Jodi Cook arrived at 6:24 p.m.

Chairman Grossen led the Pledge of Allegiance.

### Consent Agenda

A quorum being present, it was moved by Melissa Roundtree to approve the minutes of the November 13, 2017, regular board meeting; the November 27, 2017, special board meeting; the financial reports; and the bills; seconded by Shawn Stanford; motion carried.

### Reports

Superintendent Jensen reported he and Kevin Miller met with ENA and the high school contract for wireless will expire at the end of this year, so the district will need to make some decisions before 2019. Mr. Jensen and Scott Midgley are working with Siemens to change the timing on the biomass software so it doesn't shut down. The capacity builders will be working with personnel from each building after the first of the year to create improvement plans. Questions are arising as to the future of the two-year supplemental levy that funded the bathroom remodel and supplied teacher aides and Mr. Jensen feels it would be a good idea to run another one for a comparable amount in May. This would allow the district to keep the teacher aides already on staff and use the rest of it for technology and maintenance needs. Mr. Jensen has applied for SDFS to re-key all the doors to increase building security. He is also looking into costs of installing security cameras as per the district's SDFS plan. The graduation rate report shows the district rate at 55%, and Mr. Jensen has submitted appeals for transfers out of the district to another state which will take them off the district's cohort. This will bring the rate to 90%. The cost of the roof repairs was more than the deductible, so the insurance company reimbursed the difference.

Elementary Principal Vickie Green reported enrollment and attendance is holding steady. Teachers did training on the MAP navigator last Friday which will allow teachers to see where students are functioning in each subject area and can then split them into the appropriate levels. Upcoming events include the staff Christmas party next Monday, next Tuesday is the band concert, and on Wednesday the students will be singing to the senior citizens and then on Thursday, the entire school will do a sing-along with Dale Fisk after the academic awards assembly.

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AD Brian Joyce announced the girls basketball team is 2-3 so far and are beginning league play. The boys are 1-2 and are still playing preseason games. Both teams will travel to Union and LaGrande, Oregon to play in tournaments over Christmas break. Junior high will begin in January and coaches are holding open gym. The athletic advisory committee has purchased a 100 foot carpet runner to keep the gym floor dry as people walk along the sidelines.

### Unfinished Business

Chip Storage Building Update. Mr. Jensen mentioned the district has been getting chip from Parma Post and Pole and they are able to back right into the building to fill the hopper. He intends to continue with this for the winter, since it is working well. Although the district has attempted to find chip through the forest, sources for this are not reliable, the chip isn't good quality, and it must be stored for months and then moved from the pile to the building periodically. Mr. Jensen is considering continuing the relationship with Parma Post and Pole instead and using the donated building to move the bus department on-campus in the future.

2018-19 Calendar. Superintendent Jensen presented a draft of the 2018-2019 school calendar. The draft is the work of a calendar committee made up of staff from both buildings. The committee put together two different calendars and then the staff voted for the one they preferred. Option 2, with an earlier start date and a longer Christmas break, received 56% of the vote. Both schools would start on the same day in 2018, although kindergarten and first grade may have parent conferences as in the past on the first two days. Teachers were able to give feedback to their committee members prior to voting. The district will not have school the opening days of hunting season due to extremely poor attendance on these days this year. Moved by Shawn Stanford to approve the calendar as presented; seconded by Michael Paradis; motion carried.

School Bus Bids. Mr. Jensen has followed up on the proposal for buying a new bus as per the November meeting. The district will be allowed to piggy-back on a bid from another district and order the bus through someone else's order, with small changes in the specifications allowed. The district would make a down-payment and finance the difference through a lease-purchase program. The depreciation allowance from the state would essentially make the lease-purchase payments. Mr. Jensen estimated the costs based on a \$30,000 down payment. Costs for a 71-passenger or 54-passenger would be about \$91,000. Bids options were discussed such as block heaters, flared fenders, and traction tires. Moved by Shawn Stanford to move forward with bids and if the price is as quoted, to purchase a 71-passenger and a 48-passenger bus and enter into a lease-purchase agreement over three-years with \$30,000 down and trade in two old buses; seconded by Michael Paradis; motion carried.

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Purchased Services Contracts—Mowing/Watering and Chip Transport. Moved by Shawn Stanford to table this item; seconded by Melissa Roundtree; motion carried.

Levy/Bond. Mr. Jensen commented on the continuing need for either a plant facilities levy or a bond in addition to the two-year supplemental levy. He stressed the importance of having a good plan and getting feedback from all stakeholders before moving forward. Filing deadlines will need to be considered during the process. Shawn Stanford suggested having a special meeting to discuss the issue. He feels it is more time-sensitive to run another two-year supplemental levy, and then start planning for either a plant facility or a bond levy. Mr. Jensen concurred with the need to have a meeting to discuss both the two-year levy and something more long-term. The board is interested in putting together a committee to help promote the supplemental levy and would be interested in contacting members of the old committee that assisted the district two years ago. Chairman Grossen called a special meeting for January 3, 2018, at 6:00 p.m. to discuss levies.

### New Business

Concussion Protocol Policy. As part of his senior project, Bonner Paradis has written a policy for the board's consideration for a concussion protocol for athletes. The policy was presented for a first reading and is consistent with IHSA policy and state law. Bonner was assisted in drafting the policy by Mr. Joyce, Mrs. Lucas and Mr. Jensen.

Board Policy Revision #2650. Mr. Jensen presented a first reading for revisions to the policy to add language allowing driver education to be offered through IDLA and gives guidance concerning attendance and grades while enrolled in a driver education program.

DR Bledsoe commented that he would like some rationale provided when staff surveys take place.

Moved by Shawn Stanford to add Asia Lacey to the substitute teacher list; seconded by Michael Paradis; motion carried.

### Personnel

Moved by Shawn Stanford to go into executive session for the purpose of personnel as per Idaho Code 74-206(a)(b); seconded by Melissa Roundtree; motion carried by roll call vote at 7:35 p.m. as follows: Michael Paradis—yes; Shawn Stanford—yes; Bob Grossen—yes; Melissa Roundtree—yes; and DR Bledsoe—yes. Present in executive session were all board members, Mr. Jensen, Mrs. Green and Mrs. Lakey. Mrs. Green left at 8:00 p.m. and Mr. Jensen left at 8:53 p.m. The board discussed personnel and returned to regular session at 9:44 p.m.

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Moved by Shawn Stanford to add 10 days to the current 5-day suspension of Student A as recommended by Superintendent Jensen beginning tomorrow; seconded by Melissa Roundtree; motion carried.

Moved by Melissa Roundtree to adjourn; seconded by DR Bledsoe; motion carried 9:47 p.m.

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Board Chairman

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District Clerk-Treasurer