

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
November 13, 2017**

The meeting was called to order by Vice-Chairman Melissa Roundtree at 6:00 p.m. in the high school library. Other board members present were DR Bledsoe and Shawn Stanford. Michael Paradis and Bob Grossen were absent. Also present were Superintendent Tim Jensen, Elementary Principal Vickie Green, AD Brian Joyce, District Clerk-Treasurer Cathy Lakey, Jodi Cook, Chloe Lucas, Regina Ainslie, Doug Kesler, Melanie Vining, Dale Fisk, Pam Pennington, Dawn Holmes, and Rodd Baxter.

Vice-Chairman Roundtree led the Pledge of Allegiance.

Reports

Elementary Principal Vickie Green reported elementary enrollment is at 154 students and attendance is averaging 95.2 percent. All the toilets in the girls' bathrooms are functioning and the boys restrooms have two working stalls and both urinals work. Parts are on the way for the remaining non-functioning appliances. The kindergarten and third grade Pow Wow is this Thursday, the We Can running awards will be given out November 21, and the first grade will be having a fall feast. Students decorated the building with ways they honored Veterans and also learned the story behind the stars and stripes on our flag. A parent/community night was held last Thursday with about 180 participants.

Superintendent Jensen congratulated the volleyball team for making it to state and said he was really impressed by the school and community spirit in sending the girls off. Lance Nichols has earned his pilot's license as part of his senior project. Mr. Jensen thanked Mrs. Green for holding things together in the elementary school in the face of all the changes and difficulties this school year. Mr. Jensen presented the survey he sent out to parents, staff and students. Overall numbers were good with the lowest overall rating in resources.

AD Brian Joyce reported fall sports are finished. The varsity volleyball team qualified for state and although they lost both matches, the girls played hard and represented Council very well. The football season ended early because of lack of players. Miles Stanford competed in District cross-country but didn't make it to state. Both girls and boys' basketball practice has started and the girls' first game will be tomorrow in McCall. Junior high football and volleyball are over and basketball doesn't start until January, so coaches will be doing some open gym time with the athletes. The athletic advisory committee put new banners up in the gym. The group received a Good Sports grant and items have been ordered from grant funds. Some purchases have been made from the track grant, but most of the work will need to wait until next June. The committee is working on putting new bleacher boards in the gym. The logs were donated by Mahon Logging, were milled by Don Horton, and stained by the shop class. Two more basketball hoops will go up next spring on the south side of the elementary school.

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Consent Agenda

A quorum being present, it was moved by Shawn Stanford to approve as presented the current agenda; the minutes of the October 9, 2017, regular meeting and the November 6, 2017 special meeting; the financial reports; and the bills; seconded by DR Bledsoe; motion carried.

Unfinished Business

Vision/Mission Statements/Continuous Improvement Plan Survey. Superintendent Jensen sent a survey out on the new vision/mission statement and everyone liked the new format. Moved by Shawn Stanford to approve the continuous improvement plan with the new vision/mission statement; seconded by DR Bledsoe; motion carried.

Chip Storage Building Update. Mr. Jensen received a bid for the foundation of the chip storage building on a 40x100' perimeter for \$8,400 and the excavation work was \$2,000. The floor of the building will be asphalt, so the district may go in with the athletic advisory committee when they get the asphalt for the track projects. Mr. Jensen felt the bid was very low and will meet with the bidder to make sure he understands the scope of the project.

District Car. Mr. Jensen recommended disposing of the school car, since it no longer runs. He would like to list it for parts on various websites. Moved by Shawn Stanford to dispose of the vehicle as per Mr. Jensen's recommendation; seconded by DR Bledsoe; motion carried.

New Business

Speech Teacher. Moved by Shawn Stanford that, in the absence of anyone on staff being certified to teach speech, that Chloe Wilson teach it and be put on a plan to received the endorsement; seconded by DR Bledsoe; motion carried.

2017-2018 Calendar Revisions. Mr. Jensen presented revisions to the 2017-18 calendar that consolidate the half-day Fridays into one full day for the remainder of the school year and to change the two teacher work-days from full days to half-days. The hours worked would remain the same. Although the majority of the staff was in favor of the idea, several teachers in the audience voiced concerns about cutting the time for students to receive remediation. Moved by to Shawn Stanford approve revisions to the 2017-18 calendar as presented; seconded by DR Bledsoe; motion carried.

2018-2019 Calendar Discussion. Mr. Jensen brought up some of the pertinent issues for the 2018-19 school year for discussion. One of these is holding school on opening days of deer and elk season. Since this is during the first reporting period, absences on these days have a huge impact on ADA and state

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funding. Another idea was to have a modified school year with longer breaks in fall and spring and going later into June. Mr. Jensen will bring a draft to the board in December and will also get feedback on it prior to the meeting.

Board Policy #3330/#3410. This revision combines the two policies and brings it up to date with what is recommended by the state and also makes discipline more general and gives more discretion to administration. Each building would then have more detailed plans in their school handbooks. Mr. Jensen presented the policy for a first reading.

Board Policy #5230 and #6410. Both policies deal with evaluations and must be adopted and submitted to the state. Mr. Jensen presented both policies with applicable revisions.

Board Policy #3616. Mr. Jensen presented revisions to the emergency school closure policy providing more guidance as to how other events scheduled for days when school is canceled should be handled.

Cafeteria Table Salvage. The district received a donation of used cafeteria tables from McCall and Mr. Jensen requested permission to dispose of the old tables as surplus. Moved by Shawn Stanford to surplus the excess tables; seconded by DR Bledsoe; motion carried.

School Bus Bids. Transportation supervisor Doug Kesler recommended purchasing a new bus for the district that would be ordered in the spring and delivered in June. Two of the older buses are having a lot of mechanical problems, especially with keeping the heaters running. Mr. Jensen and Mr. Kesler will meet with Mrs. Lakey to get some firm numbers before committing to advertising for a bid.

Purchase of Tractor. Mr. Jensen is talking to a tractor vendor about purchasing a small tractor with multiple attachments for the district. Kubota has a three-year lease program available to schools which would make the purchase manageable for the district at approximately \$11,300 per year. The cost of the tractor would be recovered over time through savings on contracting grounds services. Moved by Shawn Stanford to approve a three-year lease/purchase of a tractor with attachments providing the first payment would be after July 1, 2018; seconded by DR Bledsoe; motion carried.

Purchased Services Contracts. Although the board approved contracts for mowing/watering, chip transport and snow removal for this fiscal year, the actual contracts have not been issued. Mr. Corbett, who was doing the chip transport, is fine with the district taking over this work. Mr. Jensen advertised for snow removal and only one bid was received from Donna Gibleau for \$80/hour. Moved by Shawn

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Stanford to accept the bid from Donna Gibleau for snow removal; seconded by DR Bledsoe; motion carried.

Levy/Bond. Mr. Jensen proposed running a plant facilities levy instead of a supplemental levy. He also feels the district will be forced to run a bond election at some point in the near future if a plant facility levy isn't in place. Running a bond for replacing and/or remodeling facilities would require an architect, which the district would have to fund. Mr. Jensen estimates the interest would be covered by the state through their bond equalization program. DR Bledsoe asked for a visual demonstration of plans for new buildings and their cost versus plans for maintaining the current buildings and their cost for the next meeting.

Substitute Applications. Applications were received from Gary Hicks and Lucas Pate. Moved by Shawn Stanford to approve the applications; seconded by DR Bledsoe; motion carried.

Secondary Teacher Assistant. Mr. Jensen recommended hiring Caroline Campbell for the position. Moved by Shawn Stanford to hire Caroline Campbell; seconded by DR Bledsoe; motion carried.

There was no executive session because only three board members were present.

Moved by Shawn Stanford to adjourn; seconded by DR Bledsoe; motion carried at 7:55 p.m.

Chairman

District Clerk-Treasurer