

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
October 9, 2017**

The meeting was called to order by Chairman Bob Grossen at 6:00 p.m. in the high school library. Other board members present were DR Bledsoe, Melissa Roundtree and Shawn Stanford. Michael Paradis was absent. Also present were Superintendent Tim Jensen, Elementary Principal Vickie Green, AD Brian Joyce, District Clerk-Treasurer Cathy Lakey, Jodi Cook, Valerie Armichardy, Sandy Mahon, Dale Fisk, Paul Turcotte, Mel Vining, Marygrace Shelton, Jenny Grooms, and Dawn Holmes. Ty Butler arrived at 6:04 p.m. and Monte Eppich arrived at 6:08 p.m.

Chairman Grossen led the Pledge of Allegiance.

Reports

Auditor Dan Coleman attended the meeting via telephone to present the 2016-2017 audit report and answer questions. The books were in good order and no adjusting entries were required. Moved by Shawn Stanford to approve the 2016-2017 audit report as presented; seconded by Melissa Roundtree; motion carried.

Superintendent Jensen reported the heavy snow and ice last winter pulled the vent pipes through the membrane and the sheeting on the gym roof. He had Upson Company put a temporary patch on and another company will be coming in the next few weeks to fix them permanently. The propane exhaust system on the biomass was clogged with cutter bees, so ACCO came and cleaned out the exhaust and checked out the system to make sure it was working correctly. Mr. Jensen has arranged for a security company from McCall to give an idea of what is needed for building security throughout the district. A recent IEP meeting with a state facilitator went well. Mr. Jensen is on jury duty in November and will try to keep days out of school to a minimum. Homecoming went well and Mr. Jensen was impressed with student spirit and the hall decorations. A head-shaving fund raiser put on by Courtney Stanford took place today and was a great success. Mr. Jensen is working with the accreditation company to get registered as the Superintendent.

Elementary Principal Mrs. Green reported elementary attendance is up to 162 as of today. Most of September was spent testing and getting benchmark data. Mrs. Green gave some IRI and MAP test results. The MAP testing has a skills component that allows the district to identify skills needs for individual students. Fixtures for replacing the elementary toilets and urinals are here and awaiting installation. A retirement party for Laurie Edwards was held on October 6 and Laurie asked Mrs. Green to convey to the board her appreciation of the plaque they gave her.

AD Brian Joyce reported the football team had some players quit and the roster is down to 10 athletes. As a result, the team is playing a JV season, which Mr. Joyce arranged with the other ADs in the league.

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This week is the last week of regular season for the volleyball team. There will be no JV volleyball games due to injuries and the varsity games will be at 7:00 p.m. Senior night for volleyball will be this Thursday. District volleyball starts this Saturday, cross country will finish this week and have District next week. Junior high football and volleyball are finished with the football team winning their tournament. The athletic advisory committee is moving forward with improvements as approved in the \$50,000 grant they received. The committee has installed some new basketball hoops in the elementary school parking lot. Some of the high school students will be painting the keys and free-throw lines as a senior project. Mel Vining reported that one of the posts has already broken loose and will be repaired later this week. Pole pads will be installed as soon as possible. Two more hoops are in storage for spring installation on the south side of the elementary. The committee has sprayed the track for puncture weeds and will be proactive with more spray in the spring.

Mrs. Green was asked to explain further the test result examples she gave the board.

Consent Agenda

A quorum being present, it was moved by Shawn Stanford to approve as presented: the agenda, the minutes of the September 11, 2017, regular meeting, the September 13, 2017, special meeting, the September 19, 2017, special emergency meeting, the bills and the financial reports; seconded by Melissa Roundtree; motion carried.

Unfinished Business

Vision/Mission Statement. Mr. Jensen explained that the vision/mission statements need to have stakeholder input before the board approves them and will be on the survey he is sending out.

Continuous Improvement Plan. The board is required to approve the plan that must be on the website. Mr. Jensen has created a draft and submitted it to meet the deadline of October 1.

- Communication Plan. Mr. Jensen has included it in the continuous improvement plan.
- Professional Development Plan. The high school is doing a book study through KEYS, which Mr. Jensen put in the continuous improvement plan.
- Survey. The survey will be going out soon.
- Elementary Curriculum. Mr. Jensen has been looking for K-12 curriculum and has discovered most districts have an elementary curriculum and a secondary curriculum that don't necessarily align with each other. DR Bledsoe reminded the board of the intent to find an elementary curriculum as per the special meeting in September. Mr. Jensen will continue to look for an elementary curriculum.

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Moved by Melissa Roundtree to approve the draft of the continuous plan currently posted on the website; seconded by Shawn Stanford; motion carried. Chairman Grossen called a special meeting for November 6, 2017, at 6:00 p.m. for discussion of the continuous improvement plan.

Chip Storage Building. Mr. Jensen has sent out requests for bids for the concrete for the building but hasn't received anything back. A suggestion was made for putting asphalt on the floor instead of concrete, which would save quite a bit of money. The engineering for the concrete was included in the plans from R & M Steel and was sent to the companies from which he requested bids.

New Business

Board Policy #3330 and #3410 Revisions. Mr. Jensen proposed to combine #3410 with #3330 and only have one policy and it also needs updated. The policy wasn't given to the board prior to the meeting and no copy was available, so he will bring the revised policy to the next meeting for a first reading.

District Car Sale/Donation. The Bear route drivers, Joe and Sue Warner, have been using the school car to shuttle between their home where the bus is parked overnight, and town. The car is old and needing some major maintenance. The transportation supervisor recommended selling the car to the Warners at a very low cost as part of their route payment. The original agreement was to pay the cost of fuel, but then the school car was made available to them. While the car was not running, a bill for mileage was submitted. Since the mileage wasn't in the original agreement, the consensus of the board was to hold off on paying it. The board asked Mr. Jensen to follow up with the Warners and negotiate something satisfactory to both parties and bring it back to the board.

Bathroom Remodel Report. Ty Butler reported to the board some of the issues with the project. He reminded the board that no plumbing or fixtures except sinks or faucets were included in the bid based on recommendations by Mr. McCormick last spring. Subsequently, the district considered putting in new toilets and urinals but Ty can't install them since he is not a licensed plumber. Instead the district replaced the flush valves, which are waiting to be installed. Some touch-up painting is still needed, but Ty will wait until all the plumbing work is completed.

Edgenuity Update. Mr. Jensen covered this in his continuous improvement plan report.

Personnel

Substitute Applications. An application was received from Rise' Brown. It was moved by Melissa Roundtree to add Rise' Brown to the substitute teacher list; seconded by Shawn Stanford ; motion carried.

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Executive Session. It was moved by to go into executive session as per Idaho Code 74-206(a)(b) for the purpose of personnel; seconded by ; motion carried by roll call vote at 7:23 p.m. as follows: Bob Grossen—yes; Shawn Stanford—yes; Melissa Roundtree—yes; DR Bledsoe—yes. Present in executive session were the aforementioned board members, Mr. Jensen, Mrs. Green and Mrs. Lakey. The board discussed personnel and returned to regular session at 8:04 p.m.

Moved by Shawn Stanford to terminate Britney Swenson’s employment effective October 1, 2017; to hire Alice Critchlow for the food service position and Scott Midgley for the maintenance position; seconded by DR Bledsoe ; motion carried.

Moved by Shawn Stanford to adjourn; seconded by Melissa Roundtree; motion carried at 8:05 p.m.

Chairman

District Clerk-Treasurer