

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Special Board Meeting
September 13, 2017**

The special meeting was called to order by Shawn Stanford in the absence of both chairman and vice-chairman for the purpose of a work session on continuous improvement. Other board members present were DR Bledsoe and Michael Paradis. Bob Grossen and Melissa Roundtree were absent. Also present were Superintendent Tim Jensen by phone and District Clerk-Treasurer Cathy Lakey.

Mr. Jensen explained that the continuous improvement plan for the state is about test scores and the board doesn't have access to the data. Mr. Jensen and Mrs. Green will put the data into the template and get it to the board for review. This is required by the State Board of Education.

The district also needs a strategic plan for overall improvement that would fit in with what the SDE wants as opposed to what is required by the State Board of Education.

Discussion ensued concerning a strategic plan. Some basic goals were developed such as Mastery Based Learning; professional development; district-wide communication plan; reading curriculum in elementary; facilities; policy review; finances; biomass chip storage building.

Instruction: 1) professional development for teachers linked to teacher evaluations to produce higher level teaching; 2) technology; 3) keep stakeholders more involved in the process with clear and timely communication (surveys).

Professional development has been very informal and broad. The board agreed that Mr. Jensen will make a plan, the board will approve it and then over time teachers will be held accountable and the board will hold Mr. Jensen accountable. Stake holders will hold the board accountable. This will create unity within the staff.

There is no communication plan in place at the time, but people are assigned to roles to get information out. Communication needs to start at the classroom level. District events are usually available but communication with parents is not great. The district needs to have a system or protocol in place in both buildings from classroom to parents to staff to administration to the board.

The board discussed timelines and would like to see it in place by the end of first quarter after board approval.

Other concerns brought up by the board were more offerings in the CTE agriculture programs such as small engines and mechanics.; curriculum in the elementary should be consistent from grade to grade; chip for the biomass-where should the building be? Is there a way to put it closer to the biomass building? Needs to be efficient.

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Leadership is the key to solving all these issues. Get everyone on the same page and communicate that to the community. This will help the board make informed decisions.

The board discussed issues in the elementary school, particularly in curriculum. An electronic curriculum K-6 for all subjects would be about \$100 per student, so with an enrollment of 150 kids, the cost would be in around \$15,000. Professional development is a required component. Switching to a new curriculum in mid-year is not always great but it is possible. Mr. Jensen has done it in his previous school and has contacts with the vendors. Technology funds could be used to purchase the curriculum since it's electronic. The curriculum would integrate with personal learning plans for students and also into the formal evaluation system for teachers.

The district is in jeopardy of being in AYP jail because of low ISAT scores and must use a capacity builder this year and as long as the scores are low. The board discussed adhering to time lines and the need for consequences.

Moved by Michael Paradis to adjourn; seconded by DR Bledsoe; motion carried at 8:19 p.m.

Chairman

District Clerk-Treasurer