

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
September 11, 2017**

The meeting was called to order by Chairman Bob Grossen at 6:00 p.m. in the high school library. Other board members present were Melissa Roundtree, Shawn Stanford and Michael Paradis. DR Bledsoe came in at 6:04 p.m. Also present were Superintendent Tim Jensen (via phone), District Clerk-Treasurer Cathy Lakey, Dale Fisk, Sandy Mahon, and Paul Turcotte. Rhonda Getusky arrived at 6:04 p.m., Kyle Freedman arrived at 6:20 p.m. and Crissy Gipe came in at 6:28 p.m.

Chairman Grossen led the Pledge of Allegiance.

Reports

Superintendent Jensen reported via telephone. He has reviewed the 1000 Section of the district policy manual and mentioned some changes he feels are needed, including a new mission/vision statement. He suggested a board member also review the policy. Some policies directly affect the student handbook and the two need to be brought into alignment. Mr. Jensen is planning to put together a committee to do need assessment for facilities in preparation for a plant facilities levy. He asked for a special meeting to work on the continuous improvement plan. The district has been identified as at-risk for being in the bottom five percent in the state in ISAT scores and will need a capacity builder pilot to help improve academics. The pilot program provides federal funds to help pay for activities to assist academic planning. Mr. Jensen plans to survey students, parents and staff regarding their opinion of the district. The school will be involved a head-shaving project in support of retired lunch program supervisor Laurie Edwards. Courtney Stanford is heading the project, which will raise funds for cancer treatment for Laurie and for Julie Wilson. The head-shaving will take place on October 9.

Elementary Principal Vickie Green was absent because she was attending a conference in Boise.

AD Brian Joyce was absent because he was driving a sports bus. Sandy Mahon reported on the grant obtained by the athletic advisory committee for improvements to the track. This fall the committee will attempt to get the track rolled again and also are working on pulling weeds on the track prior to rolling. Spring spraying will mitigate weeds next year. Orders are being placed for equipment and plans are in place to pour the curbs. Most of the remaining work will be completed next summer. The football field will need to be moved to allow enough room between the edge of the field and the curb around the track. The goal posts will also need to be moved. Concrete pads for new basketball hoops at the elementary school are set and the shop class will be putting together the hoops and installing them on the pads. Donations continue to come in.

Board members reported on some of the topics covered during training in McCall in August through the ISBA such as governance, strategic planning and communication. Most of the session was spent on

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reviewing the district's vision and mission statements, which need updated. The state department paid for the training.

Consent Agenda

A quorum being present, it was moved by Melissa Roundtree to approve the current agenda; the minutes of the August 14, 2017, regular meeting; the bills; and the financial reports; as presented; seconded by Shawn Stanford; motion carried.

Unfinished Business

Fuel Bids. One bid was received from Farmer's Supply Cooperative for \$2.455 for gasoline and \$2.515 for diesel. Moved by Shawn Stanford to approve the bid; seconded by Melissa Roundtree; motion carried.

Vision/Mission Statements. Mr. Jensen proposed putting the new vision/mission statements on the survey he is preparing to get feedback from staff, students, parents and community members. The board was in favor of the idea.

Continuous Improvement Plan. The plan is due to the state by October 1 and must be approved by the board prior to submission. Consensus of the board was to have a special meeting to discuss the plan and Chairman Grossen called a special meeting for Wednesday, September 13, 2017, at 6 p.m. in the high school library for the purpose of working on the continuous improvement plan and the vision and mission statements.

New Business

Baseball Fields. Kyle Freedman spoke on behalf of the Council Parks and Recreation Department regarding the baseball/softball programs and their need for more fields. They have looked at the fields at the school and proposed using some of their funds to improve the fields and use them next season. The project would involve removing the sod on the base paths and the deep infield border and filling them with sand. The home dugout needs some work as well. Parks and Rec will need to work with the athletic advisory committee where the fields overlap, especially in regards to the curbing around the track. The dimensions of the field may not be a regulation field and the school wouldn't be able to host district or state tournaments, but it would probably serve as a field for regular high school games even with the curb running through the outfield. Representatives from the athletic advisory committee will meet with Parks and Rec and work out the details. Chairman Grossen mentioned the need for maintenance of the sand areas, which may need to be shared by Parks and Rec. Moved by Melissa

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Roundtree to allow Council Parks and Recreation to remove sod and put in sand in the south baseball diamond and do maintenance to the home dugout; seconded by Shawn Stanford; motion carried.

Air Quality. The home football game and the junior high game in New Meadows were both rescheduled due to poor air quality from excessive smoke from forest fires. Mr. Jensen asked for permission to make day to day decisions about air quality and outside activities without consulting the board. He also mentioned the possibility of adding this to policy in the future. Moved by Melissa Roundtree to allow the superintendent to make day to day decisions about outdoor activities regarding air quality; seconded by Shawn Stanford; motion carried.

ACT Scores. Mr. Jensen received the ACT scores from last year and presented a summary to the board. The test measures college-bound students. In 2016, there were no areas scored above the state average and in 2017, all areas but one were above the state average, with science being .7 below the state average. Council scored above the national average in all areas—English, Math, Reading, Science and composite scoring. The area of weakness seemed to be in STEM.

Chip Storage Building. Now that a building has been donated, the district will need to prepare a foundation and he would like permission to start getting bids. The state has moved the limit for requiring a formal bid process and a public works license to \$50,000, which removes the constraints on the district. Moved by Shawn Stanford to approve Mr. Jensen to get bids for prepping the area and putting in a foundation; seconded by Michael Paradis; motion carried.

Assistant Football Coach Vacancy. Moved by Shawn Stanford to approve the assistant football coaches as per Mr. Jensen's recommendations, split between Andy Glenn and Randy Nichols; seconded by DR Bledsoe; motion carried.

Personnel

Substitute Applications. Applications for substitutes were received from Kathy Jensen and Kristine Stone. Moved by Melissa Roundtree to add them to the sub list; seconded by DR Bledsoe; motion carried.

Moved by Michael Paradis to adjourn; seconded by Melissa Roundtree; motion carried at 7:20 p.m.

Chairman

District Clerk