

## RECORD OF PROCEEDINGS

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**Council School District No. 13**  
**Adams County, Idaho**  
**Minutes of Special Board Meeting**  
**January 28, 2019**

A quorum being present, Chairman Bob Grossen called the special meeting to order at 6pm, in the high school library, for the purpose of first reading of the Board Policy Section 1000. Other board members present, Julie Pate, Shawn Stanford, Melissa Roundtree and Michael Paradis. Also present were Superintendent Clete Edmunson, District Clerk-Treasurers Cathy Lakey and Kelsey Foster.

Chairman Bob Grossen led the Pledge of Allegiance.

Board policy section 1000: Boards of Trustees was presented for a first reading. Clete explained all of the policy's involved. Second reading will be at the board meeting scheduled for February. Next section, 2000, will be presented at that time as well. Section 1011, regarding membership, states the time an office shall be held. If new members are elected they will begin their term the following year, January 1<sup>st</sup>. Section 1110P, the "P" at the end signifies that it is a procedure; if there is an "F" it represents a form that is to be used. Resignation was mentioned in section 1130, and must be submitted in written form. A plaque will be presented to members that have served on the board for longer than a year. Section 1260, Signatures, allows members to decide whether they want a stamp or electronic signature. The need for other people, other than those stated to have signatures, as well as if there was a need for the stamps themselves. If stamps are approved, there would need to be approved people to be able to use them and/or procedures to follow. Section 1260 states that the superintendent can sign leases under a certain amount, before having to have board approval. \$5,000 was the suggested amount. Section 1300; choose to review policies annually or bi-annual. Section 1420; financial help being able to be present to the board meetings. Section 1620; Goals and Objectives, it was stated that they would like to have an annual meeting per say, to be able to set some and also be able to have the evaluation that follows in section 1630. Section 1650 states that new members' workshops are required. In our district sometimes it can be an issue to get a trustee, it was recommended that it be restated to be optional instead.

Motion to adjourn was presented by Shawn Stanford; motion was seconded by Melissa Roundtree; motion carried at 7:15pm.

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Board Chairman

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District Clerk-Treasurer