

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
December 10, 2018**

A quorum being present, Chairman Bob Grossen called the meeting to order at 6:03 p.m. in the high school library. Also present were Julie Pate, Melissa Roundtree and Shawn Stanford. Michael Paradis was absent. Also present were Superintendent Clete Edmunson, Elementary Principal Vickie Green, and District Clerk-Treasurer Cathy Lakey. Darcy Panak arrived at 6:05 p.m.

Moved by Shawn Stanford to accept the current agenda; the minutes of the November 12, 2018, regular board meeting; the financial reports; and the bills; as presented; seconded by Melissa Roundtree; motion carried.

Reports

Elementary Principal Vickie Green reported elementary enrollment is at 152, although attendance is down slightly to a flu bug. House competitions have kept students busy with coming up with community projects and promoting them. Upcoming events include, elementary concert, Christmas sing-a-long, and class parties.

Superintendent Clete Edmunson explained how the elementary students are using the new Chromebooks. More training on using them will be done in January with the elementary staff. The old desktops will be recycled. Mr. Pfeifer is still working on getting the heating system fully functional. He has had to clean condensers, coils, and filters as well as turn up the water temperature leaving the plant. The bathrooms have been painted and the stalls will be put in on Thursday. C & M Lumber will be delivering new cabinets with sinks and touchless faucets. All the emergency lights and exit signs are now working. The program that runs the biomass is very old and is on a very old computer. Mr. Goff is going to put it on the server so the old computer can be removed. The district is looking at using Clima-Tech to install new software for monitoring the system. The boiler is running really efficiently at this time and the fuel is burning cleanly. The security cameras have been installed and working. Mr. Edmunson can monitor the cameras from his office and they can also be accessed remotely. The reader board is up and running with upgraded software. The staff Christmas party is December 19 at 6:00 p.m. at The Intersection in New Meadows. Mr. Edmunson invited the board and their spouses to attend. Transportation will be provided. Mr. Edmunson and Mrs. Lakey attended the recent ISBA conference and obtained some good information. The focus of the conference seemed to be on the new proposed funding formula which is not good for small schools at this time. Mr. Edmunson attended other sessions on communications, policy writing, and curriculum and met with the superintendent from Troy to discuss their system, since Troy has one of the top districts in the state. Teachers have been corresponding with teachers from Troy and a visit will be planned after Christmas. Mr. Edmunson plans to be very active with the committee who is working on the funding formula to help ensure fair and adequate funding for the district. The district will have a desk review of the special education federal grants this month, the lunch fund will have a program audit in February and the high school accreditation review is in March. The district recently purchased the Nutri-Kids program to help

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facilitate record keeping in the lunch program. PSAT results for the secondary are in and are being reviewed with students. The high school Christmas concert was last week and students performed well. The quiz bowl competition resulted in the district being the best small school in attendance. Mrs. Cook's FCCLA members will be donating quilts to the hospital after Christmas. Mr. Edmunson and Mrs. Green are working on teacher evaluations. Lucas Pate will be working as a long-term substitute for Mrs. Beyuka, who is going on maternity leave in January. The Spanish class will be taking instruction via IDLA with a peer tutor. In place of Spanish, Mr. Pate will be teaching a math lab for all secondary students who can find room in their schedule to attend. The accreditation process has started and other administrators will be visiting the district to evaluate the condition of the school. The high school has set up a leadership team to look at vision, mission, and school improvement. Staff recently completed a course catalog for the high school and revised the staff handbook. They will be working on a student handbook next semester. Mrs. Copher's last day is December 20th and a celebration in her honor is being planned.

AD Andy Glenn was absent. Mr. Edmunson reported the fall sports banquet was November 14. The basketball teams are playing and improving. The teams are scheduled to attend a tournament in Union the day before Christmas break.

Unfinished Business

Bus Building Bids. A bid for the bus building was received from Ken McFee for \$21,750. Moved by Shawn Stanford to reject the bid; seconded by Julie Pate; motion carried.

2019-2020 School Calendar. Mr. Edmunson presented a draft calendar for 2018-2019. A committee was formed to create the draft, which was unanimous. Moved by Shawn Stanford to accept the calendar as presented; seconded by Melissa Roundtree; motion carried.

New Business

ISBA Policy Rewrite. After attending a session with ISBA on policy at the recent conference, Mr. Edmunson recommended that the district start over with the policy manual. The policies have not been kept up to date and have the potential to cause a liability for the district. Moved by Shawn Stanford to approve the contract with the ISBA for updating district policy; seconded by Melissa Roundtree; motion carried.

Cell Phone Policy. Mr. Edmunson discussed the need for a cell phone policy, as students are dependent on their phones and phones are proving very disruptive in class. Teachers have asked if phones could be collected when students come into the classroom and given back when students leave classes. Some teachers have tried it with great success and he would like to put this practice into policy. Students have been receptive of the procedure and admit to being more focused in class without their phones. He

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presented the draft policy for a first reading. It was suggested that the policy contain some language allowing the elementary school to set stricter guidelines than the high school as needed. It was also suggested that once the policy is adopted, that a letter be sent out to parents explaining the rules and including a copy of the policy.

Executive Session. Moved by Shawn Stanford to go into executive session as per Idaho Code 74-206(a)(b) for the purpose of personnel and student behavior updates; seconded by Melissa Roundtree; motion carried at 7:09 p.m. by roll call vote as follows: Julie Pate—yes; Melissa Roundtree—yes; Shawn Stanford—yes; and Bob Grossen—yes. Present in executive session were the previously named board members, Mr. Edmunson, Mrs. Green and Mrs. Lakey. The board discussed personnel and student behavior and returned to regular session at 7:44 pm.

Moved by Melissa Roundtree to rescind the contract offer to Josh Edmunson as boys' assistant basketball coach due to a conflict with his employment elsewhere and to hire Ryan Zollman instead; to approve Kari Dawn Iveson as the full-time secretary effective second semester; and to approve Kelsey Foster as the full-time district clerk-treasurer effective July 1, 2019, and to have her continue training part-time until then; and to approve the custodial substitute application of Rene Luczak; seconded by Shawn Stanford ; motion carried.

Moved by Melissa Roundtree to adjourn; seconded by Shawn Stanford; motion carried at 7:45 p.m.

Board Chairman

District Clerk-Treasurer