

## RECORD OF PROCEEDINGS

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**Council School District No. 13**  
**Adams County, Idaho**  
**Minutes of Regular Board Meeting**  
**August 6, 2018**

A quorum being present, Chairman Bob Grossen called the meeting to order at 6:00 p.m. in the high school library. Other board members present were DR Bledsoe, Michael Paradis, Melissa Roundtree, and Shawn Stanford. Also present were Superintendent Clete Edmunson, Elementary Principal Vickie Green, District Clerk-Treasurer Cathy Lakey, AD Andy Glenn, Crissy Gipe, Doug Kesler, and Paul Turcotte.

Chairman Grossen led the Pledge of Allegiance.

### Consent Agenda

Moved by Melissa Roundtree to approve the current agenda; the minutes of the July 9, 2018, regular and annual meeting; the financial reports; and the bills as presented; seconded and revised by Shawn Stanford to give Mrs. Lakey permission to pay the bills as they come in due to moving the meeting date; motion carried.

### Reports

Elementary Principal Vickie Green reported Mr. Nishitani taught a second session of summer school, but attendance was very poor. Summer food is over with numbers between 50 and 25 per day. The program allowed Mrs. Pfeifer to meet some students and learn what the students like to eat. She is reorganizing the kitchen and the new dishwasher will be installed tomorrow. The warming oven is partly here and will be complete and ready to use by the time school starts. Mrs. Green attended the IASA conference last week and gained some good knowledge. Mrs. Green has been working on a master schedule, which she showed to the board. The schedule is not finalized and staff will have the ability to remove things that don't pertain to them. Mrs. Green explained the schedule in detail. Casey Jordan will be assisting teachers with computer for grades K-5 and Mrs. Bledsoe will teach her own computer class.

Superintendent Edmunson reported Mrs. Pfeifer and Mrs. Ivey went to training on the school lunch program with the state last week. The food service program is up for review this year. Production sheets were not done in 2017-18 due to personnel issues, and will factor into the review. The state is aware of our issues and will consider them during the review. Mr. Edmunson is very happy with the work Mrs. Green is doing on the master schedule, and said that aligning the math and English/reading time each day with the high school will help students move within levels between buildings at the same time. Collaboration will be key in giving teachers the information to move students forward. Becca Bingham built the high school class schedule to fit the needs of the students. The district is in the process of switching from SchoolMaster to Tyler SIS and Becca is familiar with it, so she was able to use it in making the schedule. Mrs. Grooms will be teaching career exploration in conjunction with computer skills for the 7<sup>th</sup> graders. 7<sup>th</sup> grade composition will be one semester with the second semester PE, and the 8<sup>th</sup> grade will have one semester of health and one of PE. Mrs. Eppich will be teaching English composition to half the freshman in addition to their regular English class while the other half takes computer applications and the students will switch at semester. Mrs. Parker will be

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overseeing the computer applications students and will also be trained to supervise the APEX students getting remediation. Mr. Edmunson attended the new superintendent workshop last week and then the IASA conference. Registration for the junior-senior high is scheduled for August 7, 8, and 9<sup>th</sup>. The audit came back with about a \$60,000 carryover, so he thanked Mrs. Lakey, the board, and the staff for being frugal. Pat Goff has been cleaning out the old servers and computers and will be here Thursday to install the new server. The new computers for teachers will be here soon as well. All the new computers will have Windows 10 and Microsoft 16, which is much newer than anything in the district. Teachers will be given training on the new software. Mr. Edmunson is leasing new printers for each teacher through Boise Office Equipment. They will take care of all the maintenance and all the toner for the new printers. Both labs will be updated with used computers. A lot of training will be needed to help the teachers learn to use this new technology in the classroom, and some of the equipment still necessary will be tailored to each staff member's needs and level of proficiency.

AD Andy Glenn reported a lot of the old athletic equipment has been discarded as it isn't safe to use anymore. The junior high fund-raising committee used their funds to buy new football equipment for the junior high although more helmets may still be needed. The varsity had to buy seven new helmets. Initial participation in football is about 14-16 players. There will not be enough athletes to field a junior varsity team this year. Sixth graders will still be allowed to participate, but measures will be implemented to assure sixth graders aren't paired against 7<sup>th</sup> and 8<sup>th</sup> graders in practice. Schedules are set for all the teams. All the concrete work is done at the track and all other work will be finished in the next two weeks. The football goal posts are being painted and will be installed where they should be when the field is laid out. Zamzows may be willing to donate seed and fertilizer to replant the grass. The field is not level, so at some point the district will need to level it to the curb. The school should be able to host a junior high track meet next spring. Football practice has started, and volleyball practice will start Friday. Officials are scheduled for all the home games and Andy will be attending the Long Pin AD meeting on September 4. Random drug testing will be started again this year. Adams County Health Center personnel and possibly the sheriff's office may be able to assist with the collection process. Andy also spoke about the need to keep boundaries between coaches and athletes. He proposed having the coach, the parent, the AD, and the superintendent included on every text between coaches and students. Mr. Edmunson will be looking at district policy to make sure safeguards are in place. He stated no social media should be used by school employees to communicate with students. He advised using Remind for sending messages to students, which is one-way messaging. Mr. Glenn recommended purchasing Huddle for film review for all sports. The program would cost about \$2,000 per year and would be paid for by the athletic advisory committee. Each program would have to raise funds to add Huddle Express if they want it.

### Unfinished Business

Appraisal of Bus Building. Mr. Edmunson reported the appraisal of the bus building has been completed and came in at \$140,000. Moved by Shawn Stanford to accept the appraisal as presented and to move

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forward with the sealed bid process with bids to be opened at the September board meeting; seconded by Melissa Roundtree; motion carried.

New Business

2018-19 Bus Routes. Transportation supervisor Doug Kesler reported the transportation program lost one route driver to retirement and a trip driver moved, so the routes need to be reconfigured. He is proposing to merge the Orchard route with the Fruitvale route and call it North Council, to add the South Exeter portion of the Orchard route to the Mesa route and call it South Council, and to keep the Bear route the same. The stop times will only change by about five minutes. Moved by Melissa Roundtree to approve the 2018-19 bus routes as presented; seconded by Michael Paradis; motion carried. Because there is a crosswalk with lights and flags from the east side of the highway to the west side, the district is no longer required to provide safety busing. With the new route configuration, there will not be room on the buses for extra safety-bussing students, so Mr. Kesler proposed dropping the safety busing stop. Moved by Shawn Stanford to do away with safety busing in light of the new crosswalk; seconded by Melissa Roundtree; motion carried.

2018-19 Calendar Revision. Superintendent Edmunson presented revisions to the calendar to change the full-day Fridays currently scheduled for PD and remediation to two half-days for PD. Remediation will be done during the school day. Some of the PD will be at the building level and some will be at the district level. Moved by Shawn Stanford to approve the calendar revisions as presented; seconded by Melissa Roundtree; motion carried.

Executive Session

Moved by Melissa Roundtree to go into executive session as per Idaho Code 74-206(a)(b) for the purpose of personnel; seconded by Shawn Stanford ; motion carried by roll call vote at 7:28 p.m. as follows: Michael Paradis—yes; Shawn Stanford—yes; Bob Grossen—yes; Melissa Roundtree—yes; and DR Bledsoe—yes. Present in executive session were all board members, Mr. Edmunson, Mrs. Green and Mrs. Lakey. The board discussed personnel and returned to regular session at 7:37 p.m.

Moved by Melissa Roundtree to hire Anna Zollman as girls varsity assistant basketball coach and Cole Cooper as junior high football coach; seconded by Shawn Stanford; motion carried.

Moved by Shawn Stanford to adjourn; seconded by Melissa Roundtree; motion carried at 7:38 p.m.

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Board Chairman

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District Clerk-Treasurer