

RECORD OF PROCEEDINGS

Council School District No. 13 Adams County, Idaho Minutes of Regular Board Meeting July 9, 2018

A quorum being present, Chairman Bob Grossen called the meeting to order at 6:00 p.m. in the high school library. Other board members present were Michael Paradis, Melissa Roundtree and Shawn Stanford. DR Bledsoe was present via telephone. Also present were Superintendent Clete Edmunson, District Clerk-Treasurer Cathy Lakey, Elizabeth Bauer, Shelly Edmunson, Pat Goff, Paul Turcotte, Laura and Ernest Sandeen, and Darcy Panak.

Chairman Grossen led the Pledge of Allegiance.

Annual Meeting

Moved by Melissa Roundtree to hold board meetings the second Monday of each month at 6:00 p.m. in the high school library and to declare the legal posting places to be the high school, the post office and the courthouse; to appoint Cathy Lakey as District Treasurer and Cindi Copher as Assistant Treasurer; seconded by Michael Paradis; motion carried. Moved by Melissa Roundtree to appoint check signatories on the district account as Cathy Lakey, Bob Grossen, Melissa Roundtree and Shawn Stanford; to appoint student body check signatories as Cindi Copher, Clete Edmunson, and Cathy Lakey; seconded by Shawn Stanford; motion carried. Moved by Shawn Stanford to keep Bob Grossen as the Chairman and Melissa Roundtree as the Vice-Chairman by acclamation; seconded by Michael Paradis; motion carried.

Consent Agenda

Move by Melissa Roundtree to approve the current agenda; the June 14, 2018, regular meeting and annual budget hearing; the June 21, 2018, special meeting; the financial reports; and the bills; as presented. Seconded by Michael Paradis; motion carried.

Reports

Superintendent Edmunson is working with new counselor Becca Bingham to finalize the high school class schedule. He is also working with elementary principal Vickie Green to align K-12 programs and to make an elementary master schedule that fits with the high school. The 4th of July celebration on school property went well with minimal damage. He and Mrs. Green have interviewed candidates for the part-time teacher assistant positions funded by the levy. Interviews were focused on the candidates' ability to provide instructional interventions in conjunction with the classroom teacher and there was a good pool of applicants. The school lunch program is going well. Summer school ran for three weeks in June and will begin again for two weeks this month for the older elementary students.

New Business

Concussion Testing/Training. Elizabeth Bauer, a family nurse practitioner at the Adams County Health Center, presented information to the board about new concussion testing available for students. The test would be administered to all students 12 years and older free of charge to establish a baseline and then can be used to evaluate student who have head injuries. The clinic will attempt to have a trained

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
July 9, 2018**

employee at all student athletic activities to help monitor head injuries. Concussions are traumatic brain injuries and can affect student learning, balance, vision and emotions. The baseline data would be used to evaluate student injuries and help to prescribe treatment. Healing from concussion can be very lengthy and sometimes progress goes backward. The student would be re-inserted in the classroom based on their symptoms in a three-step process. School and homework is very stressful for the brain and can retard healing and sometimes cause permanent damage. Mrs. Bauer would like permission to train coaching staff and test students with parent permission. It was also suggested to train teachers so they are aware of the academic limitations that might occur when a student has a brain injury. Moved by Shawn Stanford to participate in the program and to revise the district's concussion policy to include it; seconded by Melissa Roundtree; motion carried.

Payette River Technical Academy Services, Classes and Contract. Shelly Edmunson and Pat Goff, who is the superintendent/technology director at Payette River Technical Academy, a charter high school for technology and business classes, presented options for the district to utilize services through PRTA. Shelly Edmunson is on staff at the charter school and will be traveling around to the small area schools to offer classes and technology support. The classes will be offered to the district at no cost and students will have a variety of courses to choose from. In-person instruction may be provided based on need, and students can earn various technical certifications and college credit in certain areas. Pat Goff will be doing any necessary hands-on work to get the district technology up to date and to maintain it. Most of the management will be done remotely unless a need arises. The district can use state technology funds to purchase hardware, software and training. Moved by Shawn Stanford to approve the contracts with PRTA for classes and technology support and move forward with getting everything set up; seconded by Melissa Roundtree. There was a brief discussion regarding some of the courses that will be offered and how they will interface with the high school schedule and after discussion, the motion was carried.

Lunch Price Increase. Moved by Shawn Stanford to increase lunch prices as follows: adult breakfast from \$2.15 to \$2.20, elementary lunch from \$2.40 to \$2.50, secondary lunch from \$2.75 to \$2.85, and adult lunch from \$3.85 to \$4.00; seconded by Michael Paradis; motion carried.

Annual Maintenance Contracts for Snow Removal and Bus Mechanic.

After discussion, it was moved by Shawn Stanford to advertise for snow removal and bus mechanic with the bids due in time for the August board meeting; seconded by Melissa Roundtree; motion carried.

Fuel Bids. Moved by Melissa Roundtree to advertise for fuel bids for the buses with a deadline of August 10, 2018; seconded by Michael Paradis; motion carried.

RECORD OF PROCEEDINGS

Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
July 9, 2018

Appraisal and Sale of Bus Building. Superintendent Edmunson recommended the district sell the current bus facility and property, as per Idaho Code, and use the money from the sale to pay for erecting the donated building. The building would be behind the chip pile beside the community garden. Mr. Edmunson plans to have the metal for the building delivered this summer and have the building finished before winter. An appraisal of the property being sold is required. Moved by Shawn Stanford to get an appraisal on the current bus property and as soon as that is in hand, to move forward with advertising for bids; seconded by Melissa Roundtree; motion carried.

One-Year Plan for Facilities, Academics, Technology and Professional Development. Superintendent Edmunson presented his plans for the district in the upcoming year.

Facilities: The new maintenance person, the purchase of a tractor, maintenance mule vehicle, weed eater, and back-pack sprayer have given the district a good start on getting the grounds back in shape. Money saved from not contracting the mowing/watering will pay for these purchases in about two years. Work has begun on clearing up the chip pile and the back area of the property. It will be leveled and used for parking for games and practices. Another project would be tearing down the old white house and garage and getting rid of them and all the contents. The district could advertise for people to tear them down for salvage. Two new buses have been delivered, with trade in of two of the older buses. There are two other very old buses that will be sold as well. The small bus can be painted red and white so that drivers will not have to get a CDL.

Academics: Improvements in academics can be made by putting greater emphasis on core classes, adding a strategic literacy class, adding computer application classes, and math intervention classes. The district has already purchased the APEX program for remediation, intervention, and credit recovery that will be offered during the regular school day. These changes will hopefully have a positive impact on test scores. Another goal is to vertically align the K-12 curriculum, align the master schedules between the elementary and the secondary buildings, align math curriculum to build on the previous year, and focus on reading and writing skills in the elementary that will integrate into the secondary English/Language Arts program. Mr. Edmunson would like to revise the calendar to include two Friday half-days every other week instead of one full day per month. The days would be used for professional development, one at the building level and the other at the district level. The new technology contract will give the district the ability to purchase new servers and infrastructure, teacher computers and printers, Chromebooks for students, and professional development for staff to learn to integrate technology into the classroom. Mr. Edmunson has spent a great amount of time so far in the elementary school helping Principal Vickie Green with her master schedule and curriculum. He has brought in a principal from another district to work with her and will also schedule a team from a high-performing school to provide professional development for her and the elementary teachers. Curriculum is the number one priority in the elementary and all teachers will need to be prepared to

RECORD OF PROCEEDINGS

**Council School District No. 13
Adams County, Idaho
Minutes of Regular Board Meeting
July 9, 2018**

teach the entire curriculum and be team players. His ultimate goal is make the district one of the top schools in the state.

Executive Session. Moved by Melissa Roundtree to go into executive session for the purpose of personnel as per Idaho Code 74-206(a)(b); seconded by Michael Paradis; motion carried at 7:52 p.m. by roll call vote as follows: Michael Paradis—yes; Shawn Stanford—yes; Bob Grossen—yes; Melissa Roundtree—yes; and DR Bledsoe—yes (via phone). Present in executive session were all board members (DR Bledsoe via phone), Mr. Edmunson and Mrs. Lakey. The board discussed personnel and returned to regular session at 8:20 p.m.

Moved by Melissa Roundtree to hire Anita Cook, Erica Corse, Kaitlynn Fellows, Jennie Jensen, Casey Jordan, Sandy Mahon, and Amanda Gratton as part-time teacher assistants; seconded by Shawn Stanford ; motion carried.

Moved by Melissa Roundtree to hire Dan Shumway as girls’ varsity basketball coach and Eric Pfeifer as assistant football coach; seconded by Shawn Stanford; motion carried.

Moved by Melissa Roundtree to accept the resignation of Herlinda Aristondo, to advertise for a full-time custodian and give Mr. Edmunson the authority to fill the position as soon as he has a suitable applicant; seconded by Shawn Stanford ; motion carried.

Moved by Melissa Roundtree to give Mr. Jensen the Apple laptop the district purchased for his use as a performance bonus; seconded by Shawn Stanford; motion carried.

Moved by Melissa Roundtree to adjourn; seconded by Shawn Stanford; motion carried at 8:25 p.m.

Chairman

District Clerk-Treasurer